

CALL TO ORDER

J. Fairbanks called the meeting to order at 6:00 p.m. in room 205 of the Town Hall. He announced that the meeting was being recorded by Ashburnham/Westminster Community Access TV.

ANNOUNCEMENTS

John Fairbanks stated that the DPW would like to remind residents who access the Solid Waste Drop Off Center that when they replace a windshield or purchase a new vehicle, they should remove the tag/sticker from the windshield and return it to the DPW for replacement. Additionally they are requesting that anyone who moves out of Town return their sticker to the DPW. The Public Works can be reached at 978-874-5572.

APPROVALS

MINUTES

W. Walker made a motion to approve the minutes of August 24, 2015. The motion was seconded and passed unanimously.

WARRANTS

W. Walker made a motion to approve the following warrants.

August 31, 2015	Deduction 16-08C	\$161,777.04
	Accounts Payable 16-09A	\$254,744.40

The motion was seconded and passed unanimously.

CONTRACT AMENDMENT – LIBRARY MATERIALS

W. Walker made a motion to approve the contract amendments for the purchasing of materials for Forbush Memorial Library. The motion was seconded and passed unanimously.

PAYROLL AUTHORIZATION – CROSSING GUARD

W. Walker made a motion to approve the payroll authorization for a new Crossing Guard. The motion was seconded and passed unanimously.

HEARINGS/OTHER SCHEDULED MATTERS

COMMUNITY SENIOR CENTER BUILDING USE COMMITTEE - REVIEW DRAFT OF POLICY AND BUILDING INFORMATION BOOKLET

Laila Michaud and Chief Sam Albert were present to discuss the draft Policy and Building Information Booklet for the Community Senior Center.

S. Albert indicated that they took several examples from community centers throughout Massachusetts and worked to adapt them to fit the Westminster Community Senior Center and its needs.

The Board reviewed the booklet and suggested several changes to the committee members, specifically to reorganize the section on renting the kitchen, clarification on there being no alcohol use allowed on the premises, and also the ratio of adults/children required at events.

The Board requested that the Building Use Committee review and revise their booklet and return at an upcoming meeting with the final version.

S. Albert indicated that the committee would like to do a trial period of test hours, one day a week from 4:00 p.m. - 8:00 p.m. to see how much usage the building would get as a community center.

These hours would be staffed by volunteers from the Building Use Committee and keys would be signed in and out from the Police dispatch office.

The Board of Selectmen indicated that they approved of these test hours.

NEW BUSINESS

APPROVE SPECIAL TOWN MEETING WARRANT

J. Fairbanks summarized the two articles for the September 29, 2015 Special Town Meeting; first for the Sewer Expansion and Improvement Project and the other to authorize the Board of Selectmen to enter the town into a 20 year net metering solar agreement.

W. Walker made a motion to approve the Special Town Meeting warrant. The motion was seconded and passed unanimously.

ONGOING BUSINESS/MISC

CRACKER FESTIVAL UPDATE

Joe Serio was present at this evening's meeting to discuss the status of the Westminster Cracker Festival. He indicated that as of this date he has met with the Building Department, Board of Health, Police Department, DPW and attained a One-Day Liquor License for the event.

Mr. Serio stated that the event will take place on Saturday October 24, 2015 from 10:00am-5:00pm in the plaza area from the Blueprint to the Angler on Main Street. It will feature live music, a 5K race, and many other events that can all be found at www.crackerfestival.com

J. Serio indicated that they are in need of volunteers and the committee contact information can be found on the website if anyone would like to volunteer their time on that day.

OTHER BUSINESS

J. Fairbanks stated that he was in contact with the Charter Committee chair from Hubbardston. He indicated that their Town Charter Committee consisted of four town employees and five citizens. Mr. Fairbanks would like the Board to continue its discussion on this matter at an upcoming meeting.

J. Fairbanks requested that the next Board meeting be rescheduled from September 14th to September 21st.

EXECUTIVE SESSION

W. Walker moved that the board enter Executive Session at 6:45 p.m. to discuss strategy with respect to collective bargaining. H. Billings seconded the motion. Mr. Walker indicated that the meeting would adjourn directly following Executive Session. The motion was passed unanimously on a roll call vote.

ADJOURNMENT

There being no further business, the meeting was adjourned directly from executive session at 7:15 p.m.

Heather M. Billings

Clerk

(Prepared by S. Lahtinen)